

Early Childhood Ministry Leader

Purpose:

- Serve as a member of the Calvary Church Staff team *“helping people follow Jesus together”*
- To provide the chief visionary leadership and oversight to Early Childhood Ministry (Birth through Pre-School).

Reports to: Executive Pastor

Oversight to: Nursery and Pre-School volunteers

Responsibilities:

Primary:

1. Serve as a collaborative team member that works in conjunction with Calvary’s overall vision / ministry and living a lifestyle that models your unique calling and context for expanding His kingdom.
2. Develop and implement strategies for whole-family discipleship; working with families to equip and empower parents/families to disciple their children.
3. Develop and work towards objectives which measure Calvary Family parent satisfaction.
4. Lead, recruit, train, develop and encourage volunteers for Early Childhood Ministry.
5. Ensure the health, safety and well-being of children entrusted to us through development, continuous improvement, oversight and enforcement of effective child safety policies.
6. Provide holistic ministry focus consistent with overall Calvary model of “In”, “Up”, and “Out” within Early Childhood ministry including providing opportunities for “In” parents to parent interaction and “Out” opportunities for non churched parents and children to participate and be exposed to the gospel.
7. Provide opportunities and partner with parents to children with special needs.
8. Work with PCA to leverage, integrate and share resources, approaches and opportunities in early childhood development.
9. Benchmark other local churches and establish plans to ensure Calvary Early Childhood services and facilities are of equal or higher quality and are a positive overall experience in attending Calvary and never a reason for keeping parents from utilizing our Early Childhood facilities
10. The DNA of Calvary’s Early Childhood facilities will reflect inviting, clean, safe, caring, flexible, modern, partnership, ministry.

Secondary:

1. Develop plans which Provide oversight and planning for all aspects of Early Childhood Ministry programming, including as a minimum:
 - a) Sunday morning Nursery and Pre-School programming during ABF and Worship hours
 - b) Parenting Classes and Resourcing

- c) Weekday evening and morning nursery and childcare needs including support of Women's Bible Studies and Parent / Child Cross Age Discipleship Activities
 - d) Outreach events for Parents and their children
 - e) Special Events as defined in ministry strategy (i.e. VBS, etc.)
2. Identify curriculum and resources to be used for onsite programming and made available to parents for use in their homes
 3. Provide oversight to Early Childhood Ministry budget and facilities plan to help develop the budgetary needs for upcoming years.
 4. Participate and provide support and leadership (when necessary) in church-wide events, even if they do not directly affect the Early Childhood Ministry.
 5. Ensure entry, accuracy and integrity of ministry information management and registration related to this ministry.
 6. Lead the planning, teaching, promotion and execution of Child Dedication

Position Structure / Requirements:

1. Part Time position 15 Hours / Week
2. Minimum of a bachelor's degree, preferably in Child Development, Teaching or Ministry
3. Prior Experience in leadership of Children's ministry
4. Prior experience in developing ministry vision and strategy
5. Member of Calvary Baptist Church upon placement into this position